

**Assurance Map**

**Strategic Place Planning & City Growth**

<p align="center"><b>First Line of Defence (Do-ers)</b></p>	<p align="center"><b>Second Line of Defence (Helpers)</b></p>	<p align="center"><b>Third Line of Defence (Checkers)</b></p>
<ul style="list-style-type: none"> <li>• Trained and qualified staff</li> <li>• Team Managers oversight of finances for teams</li> <li>• Agreed health and safety procedures – all staff supported to familiarise as part of induction.</li> <li>• All staff involved in risk assessment process</li> <li>• Team Business Continuity Plans in place</li> <li>• Operational plans and guidance including surveys, monitoring, committee reporting</li> <li>• Contract Management Guidance, policies and Procurement Regulations</li> <li>• Environmental risks (including climate risks) incorporated in project plans, business cases, committee reporting and guidance</li> <li>• Emergency plans</li> <li>• Community involvement</li> <li>• Cross Service protocols and training events</li> <li>• Joint working with internal/external resources and services</li> <li>• Internal / external communication and networking</li> <li>• Committee reporting</li> <li>• LOIP objectives</li> <li>• Maintaining an awareness of current statutory requirements through receiving regular updates from Scottish Government and attending specific events</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Management Team Stewardship undertakes monthly review of financial, Contract and Risk management</li> <li>• Senior Management Team undertakes review of Cluster Operational Risk Register and monthly budget and contract management</li> <li>• Oversight on service KPIs</li> <li>• Health and Safety guidance for services, including Lone Working</li> <li>• Identified health and safety team link for all teams</li> <li>• Contract review by Demand Management Board</li> <li>• Audit, Risk and Scrutiny Committee oversight of risk management system</li> <li>• Strategic plans including North East Flood Risk Management Plan and Strategy; and development of Climate Adaptation Framework (Aberdeen Adapts)</li> <li>• Strategic Commissioning Committee</li> <li>• Inclusion in plans, programmes, strategies including those for planning, transport and housing</li> <li>• City Growth and Resources Committee oversight of climate change reporting</li> <li>• Local Outcome Improvement Plan (LOIP)</li> <li>• Aberdeen Open Space Strategy</li> <li>• Aberdeen Food Growing Strategy</li> <li>• Customer Service Excellence accreditation</li> <li>• KPI's management established</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Climate Change report (Public Bodies Climate Change Duties) submitted to Scottish Government</li> <li>• Regional and National reports from Scottish Government, UK Government and SEPA</li> <li>• Annual Internal Audit Plan approved and overseen by Audit Risk and Scrutiny Committee</li> <li>• Scottish Government performance review and reports</li> <li>• Community Planning Aberdeen Board (CPA Board)</li> <li>• Local Outcome Improvement Plan (LOIP)</li> <li>• Participation in external quality system inspection programme Customer service Excellence</li> <li>• Annual reporting of Risk Registers to Committee</li> <li>• Economic Policy Panel</li> <li>• APSE benchmarking</li> <li>• Local Resilience Partnership undertaking resilience planning and preparedness across all partners</li> <li>• Net Zero Leadership Board</li> </ul>